

<b>Name of Committee</b>	<b>2. The Committee of Development and Quality Assurance</b>
<b>Head of Committee</b>	Vice-Dean/Quality Office Manager
<b>Name of Head</b>	Dr Mohammed Farhan A Alfarhan
<b>Coordinator</b>	Dr Mohammed Gaber Bastawisy
<b>Members</b>	
	Dr Shereen Mahmoud Refaie Mahmoud
	Dr Feroze Kaliyadan
	Dr Haytham Mohd. Arfaq
	Dr Khalid Suleiman Al Jugeiman
	Dr Habeebuddin Shaji Mohammed
	Dr Imran Sabri
	Dr Abdullah khalid Almaqawhi
	Dr Ayub Ali
	Dr Abdulla Essa
	Juliet Ramos Balaes
<b>Task and Functions</b>	
	1. Following up every issued documents about quality and development form the National Commission for Assessment and Academic Accreditation, and the deanship of development and quality assurance, and circulating them to all departments in the college.
	2. Recognizing of academic assurance requirements and introducing them to all departments in the college.
	3. Evaluating the quality of teaching process, research and services in the college (self-assessment) through conducting survey studies for individuals and beneficiary entities.
	4. Educating the culture of quality and introducing it to the college through convening internal courses for students, academic staff, technicians, and administrators.
	5. Studying the assessment of (course assessment) which is done by students and recommending to every course and discuss it with the competent department chairperson.
	6. Preparing an annual plan to identify training needs for academic staff and technicians; and monitoring the mechanism of implementation.
	7. Supervising and following up the initialization programs for the new academic staff.
	8. Recommending a mechanism to motivate Excellency and innovation in academic staff performance and nominate them for excellence prizes on the level of college, university and the society.

	9. Following up the implementation of course and program reports with the academic departments in the college at the end of every semester or quarter year, and receiving the final reports about workshops, which are conducted by the departments to discuss their program-course reports.
	10. Reviewing all documents which are refereed by the college dean to the committee and giving opinion and necessary recommendations about them.
<b>Performance Indicators</b>	
	1. Preparing and implementing a plan to identify training needs for academic staff and technicians.
	2. Conducting internal courses to introduce the quality culture and identifying the requirements of the academic accreditation.
	3. Preparing a mechanism to motive the excellency and innovation in the academic staff performance.
	4. Preparing self-study for different college programs.
	5. The percentage of academic courses, which have been assessed by students.
	6. The number of programs and workshops were conducted about academic courses discussion according to the time identified by the deanship of academic affairs.
	7. The number of programs, which delivered program reports completely on time by the deanship of academic affairs.
	8. Student assessment for the quality of learning process in the program s3.s.
	9. The total assessment of academic courses quality, which is done by students.
	10. The percentage of alumni who has got a job within six months from graduation; or who finished their high studies or who does not look for an opportunity like new job or postgraduate study.
	11. The percentage of beneficiaries' satisfaction from the committees' various events and activities